



Georgia Export Grant STEP Grant Reimbursement Form

Company Name _____
Company Address _____
Primary Contact _____
Contact Email _____ Telephone Number _____
Activity _____ Date Submitted _____
Invoice# _____
Event Name _____
Event Location _____
Event Dates _____

Please follow the instructions outlined in the reimbursement guidelines. No reimbursement will be granted until this worksheet and receipts are organized and submitted in one complete packet. Website for currency converter:

<https://www1.oanda.com/currency/converter/>.

Date	Trade Activity*	Description/Notes	Amount in Foreign Currency	Exchange Rate	Amount in USD
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				Total	

*Must match activity chosen above.

Company Representative Signature _____ Date _____

